



Faculty Senate
Minutes
February 25, 2021
3:15pm
Virtual Meeting

Present: Kylee Britzman, Lauren Connolly, Polly Knutson, Erin Fay, Guarina Grullon, Sue Hasbrouck, Bill Hayne, Leif Hoffmann, Lorinda Hughes, Bryce Kammers, J.R. Kok, Eric Martin, Julee Moore, Spencer Payton, Clay Robinson, Eric Stoffregen, Royal Toy, Heather Van Mullem, Scott Wimer

Guests: Grace Anderson, Sarah Graham, Jenni Light, Cynthia Pemberton, Lori Stinson, Ben Gerthung (ASLCSC)

- I. Call to Order @ 3:16pm
- II. Introductions
- III. Approval of Senate Meeting minutes from January 28, 2021

Motion to approve the minutes made by Bryce Kammers, 2nd by Eric Martin (18 yes, 1 abstention)

- IV. Remarks:
 - a. President Pemberton
 - 1. I will be attending for the first part of the meeting and then leave unless asked to stay.
 - 2. Lots of things are percolating in the legislative session. We should know more next week when JFAC will move the higher education budget forward. We are standing alone in not raising tuition. There is language that would propose a freeze on tuition until 2023 which will significantly impact us. There is language drafted to permit students to elect out of fees which could impact many of the clubs and programs on campus.
 - 3. The second round of COVID-19 testing went off without any problems.
 - 4. Questions:
 - a. Leif Hoffmann – About the Bill regarding Student Fees Student Governance determines fees.
 - b. Answer – President: This is not a bill, but rather attached to higher ed funding. I just received information and am awaiting further information before I can respond.
 - c. Lauren Connolly – There are fees collected for many things on campus. How will this impact our classes with fees? The Humanities will be hit hard by this based on the chart.
 - d. Answer – President: Course/Technology/Capital Fees/Athletics are untouched. Student Activity Fee, Student Governance/ Student Clubs/ Kinder College fall in the impacted categories.
 - e. Answer – Provost: The fees in question are those that are a part of the annual tuition (e.g., tuition and fees). The State Board of Education has authority over course fees. <https://www.lcsc.edu/media/5982/student-fee-description.pdf>
 - f. Does the budget include the Governor’s budget for CEC?



- g. Answer – It seems that they are moving that way. We are not receiving any backlash for the tuition stance for now.
 - h. Jenni Light – Is there any movement for allowing higher ed teachers to be vaccinated for COVID-19 with K-12 teachers?
 - i. Answer – President: Not at this time, but in a week we will know more. Provost - We have had some success with those who are working directly with patients and in K-12 settings.
- b. Provost Stinson
- 1. Petition Process
 - a. More information is forthcoming. When we work with a petition with a student there are many factors with academic and financial aid. We are working to use the same language as that of Student Affairs.
 - 2. Fall 2021 Instructional Delivery Plan
 - a. It is our intention to start and end at the regular time and not using the breaks or remote instruction for the last two weeks.
 - b. Our intention is that Faculty are back on campus next year.
 - c. The decisions for spring break may seem like overkill based on our current status, but we have learned to make a decision early and not make changes in the spirit of helping people to plan and stick to the plan.
 - d. Please email any questions/concerns about the plan to me
 - e. Question Leif Hoffmann: Regarding social distancing and protocols for masks
 - i. Answer – Provost: We will probably continue with both. We will know once the CDC and the local health department provide further guidelines.
 - f. Question Leif Hoffmann: How will that impact class size. Should we then still consider the modified face to face?
 - i. Answer – Provost: Dawn Taylor has not assigned rooms yet. There are a number of variables in play.
- V. Division Updates – No Report
- VI. Old Business – No Old Business
- VII. New Business
- 1. Senate Zoom recordings & type of minutes
 - a. We have asked the President and Provost to sign off after the beginning of the meeting. We have done this to permit a more open and freer discussion.
 - b. Questions for Senate: Do you want Zoom Sessions recorded? The minutes are very detailed right now What type of minutes do you want?
 - c. Eric Martin – The recording is problematic. This makes the Senate meeting open to the entire college, the video can get out for anyone to see.
 - d. The minutes should only be brief.
 - e. Scott Wimer – There has been a transition to a lack of the faculty sharing information in the meetings and I think there is some fear, especially as we have moved to zoom meetings. It is nice to get a quick turnaround for minutes rather than detail.
 - f. Leif Hoffmann – Only about half of the senators have videos on and it is harder on Zoom to see if we need to pause and there has been a need to rely on the information from the video over the last several meetings.
 - g. Lauren Connolly: This needs to be a time where we are expressing the concerns of the faculty and we need to encourage others. I have been thinking about the recording



and all of my opposition is out there for anyone to hear. I think it is more important that we have privacy rather than a recording.

- h. Kylee Britzman: I am uncomfortable with recording and it can be really hard to interject. I would feel better if the sessions were not recorded.

Motion to stop recording minutes made by Eric Martin, 2nd by J.R. Kok (16 yes, 1 abstention)

VIII. Committee Reports

1. Budget, Planning and Assessment

a. Informational (Shared by Leif Hoffmann):

1. FAC report
2. CRC report
3. In the past we have made requests. Just because it is denied right now it may become available in the future (e.g. Second Dependent)
4. Jenni Light – I want to bring up the history regarding the parking fees. They were \$5 for a long time then they went up to \$10, then \$50, then \$55. The surrounding neighborhood complained. So, they went back down to \$10, then \$15, then back up to \$75.
5. Leif Hoffmann – This was brought into the discussion in the initial report. There has been no response yet in regards to the neighborhood concerns discussed. All three campus groups – CSO, Faculty, and PSO – agreed on the issue of parking fees.
6. Eric Stoffregen – When this was first proposed, I had conversations with other faculty about how much they would pay. We figured they would raise the fee to maybe \$25-35 (up from \$10). We were shocked that it went up so much in one year, not even a ramping up over time.
7. J.R. Kok – At the new technical (CTE) building there is no alternative parking. At least 50% of our students are having to drive company service vans so we are having to address that issue with permits in company owned vehicles.
8. Jenni Light – Additionally the CTE faculty and students have no choice but to buy a parking permit.
9. Lauren Connolly – Why can we not have permits that go with the person rather than the vehicle?

2. Curriculum – No Report

3. Faculty Affairs

- a. Reminder: Faculty Affairs is encouraging everyone to submit personal Faculty Development opportunity applications prior to March 1 to the Provost. The FA committee is also encouraging Divisions or Programs to submit ideas for Faculty Development grants. Please submit for individual grants, as we are not finding a speaker for the whole campus. Faculty development money is earmarked with a lot of rules. Encourage everyone to find something to your benefit.
- b. Question – Lauren Connolly: Will division requests have an extended deadline?
- c. Answer – Lorinda Hughes: We might just run an extended application cycle for divisions.
- d. Statement – Sue Hasbrouck: We may just ask that the unspent budget be carried over to next year.
- e. Response – Lorinda Hughes: We will lose a percentage off the top, but that is possible.



4. General Education
 - a. Update – Sarah Graham: Martin Gibbs gave us a task to go over the various Gen Ed. Sections. We are also working on a simplified assessment of the areas that have been done as a summary for the campus to show how it is working for everyone across campus.
 5. Student Affairs – Jenni Light
 - a. Policy 5.105 – Student Code of Conduct & Hearing Board

Motion to approve made by Scott Wimer, 2nd by Bryce Kammers (15 yes, 3 abstentions)

 - b. Update on work on SCE policy – Still working on it
- IX. Good of the Order
- a. Logan Fowler & Dan White – Website update
 1. Logan: Walkthrough of the new website. This empowers us to tell your story. The header is dynamic.
 2. If there are search terms or ways to describe your programs let us know.
 3. Send news stories to my office so that we can share them in social media even if they are not full-blown press releases
 4. Dan White: Quick Links and Audience Pages are gone.
 5. The ‘Main Menu’ has the main links the secondary are under them (most used resources) The audience pages were not being used effectively so this was built into the “For you” pages.
 - b. Reminder: Please remind students about the remote learning spaces, particularly in MTB. Rooms within the Library, Mechanical-Technical (MTB), Spalding Hall, and Sacajawea (SAC) Hall buildings have been reserved during spring 2021 semester for student remote class participation and advising appointments. You will need your own computer and headphones. Face covering, distancing, COVID-19 room capacities, and cleaning protocols are to be observed. A full list of available remote learning spaces can be found at: <https://www.lcsc.edu/communications/coronavirus>
 - c. Canvas Options - The 2nd highest Call Center topic from students (behind password resets) was “I can’t see my class” because faculty hadn’t published them by the Friday before classes started, which is when students get access. E-learning reaching out to the faculty members about the publishing process in Canvas. Namely, would they find it helpful if E-Learning automated that (like it was in Bb) where all courses published first thing the Friday before classes, regardless of content availability.
 1. General discussion was held about the requirements, benefits, and challenges with Canvas going live.
 2. Provost Stinson stated that our practice is that classes are to go live the Friday before by practice. E-Learning services do not have policies. Guidelines for practice is to make live the Friday before classes begin. In Blackboard courses were automatically opened up on Friday and could be used along with New Student orientation. This permitted the students to have access as part of the orientation process. E-learning can build code to let this happen automatically for Canvas as well. Protocol is Friday morning before the course begins.
 3. Please take this back to the divisions to see how they feel about it
 - d. Reminder everyone to submit emerita/emeritus nominations by Friday March 5, 2021.
 - e. Student Handbook – where to find info on new website – it’s under Student Affairs – (no complete book posted there for right now but the info from the book).



- f. You still have 5 days to submit a very deserving individual for PSO Employee of the Year Award!! Nominations will remain open through March 1, 2021 (at 11:59PM)! Nominations for PSO EotY can be made by all members of the campus community-faculty, staff, and students. A list of eligible PSO members and the link to the nomination form are listed on the [PSO EotY nomination page](#). If you have any questions, please contact the Employee of the Year Committee Chair, Dawn Lesperance by [email](#) or phone, 208-792-2318.
- g. Julie Moore If you have not seen our new space it is great and we are working on a punch list right now.
- h. Women's history events begin next week. Consider joining.
- i. Ben Gerthung (Student Government): There are paid positions in leadership as many of them are coming up empty.

Motion to adjourn made by Heather Van Mullem, 2nd by J.R. Kok (14yes, 1 no)