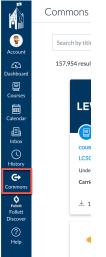
How to import the LCSC Template into your blank Canvas course

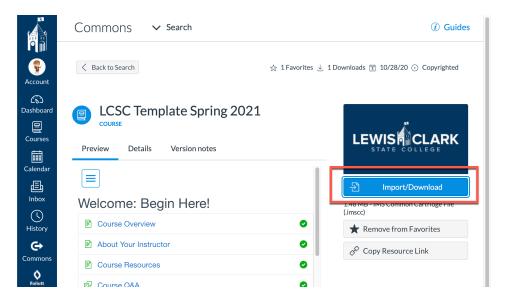
- Log into Canvas <u>www.lcsc.instructure.com</u>
- In the left-hand global navigation panel, select "Commons."



• The "LCSC Template" should be the first one listed, as it is set to be featured. If it isn't showing, just type LCSC in the search line. The "LCSC Template" will then display.

	Search Shared	I Imported Updates (0) Favo	orites Admin				(1) Guides
Account		Search					
S Admin	\rightarrow	LCSC		Q	Most Relevant 🗸	∏ Filter	
ریک <u>Dashboard</u>	_	1,110 results	_				
E <u>Courses</u>			+ a _ Va(w) + 6(w)		4	6	
Calendar			LEBANON		ITH Car		
		FEATURED		LARAMIL CUUN			
U History		COURSE LCSC Template	COURSE LCSC Math Template	COURSE	COURSE LCSD1 Template C	ourse	
<u>Commons</u>		Undergraduate	All grades	All grades	K - 12 Grades		
(?) Help		± 293 ☆ 4	± 240 ☆ 3	± 38 ☆ 3	±89 ☆2		
		And the and the second	_ <u>×</u>			×	

• Click on the course card to open. Then select "Import/Download" on the right



 Select the course where you want to import the template, the click on "Import into Course"

E O	Dack to 5	× Import/Download			
P Account		Import into Canvas			
(5)	Preview	Search for a course			
Dashboard		courses			
밑	[≡]				
Courses		CK-Spring2021-Sample			
÷.	Welcor	ELS-101-01			
Calendar	E Cours				
Ē	About	윈 Import into Course			
Inbox	E Cours	↓ Download			
History					

- NOTE: If you cannot tell which semester of the course you need to select, please contact your instructional designer. IT and eLS are currently working to get semester designation to appear.
- You will then get a notice that the class is being imported. After several minutes, you can go to your Dashboard and select the course with the content now loaded.

