2024 FALL Supervisor Calendar

*Dates in red show item/s that need to be completed and turned in on the deadline.

August 19ᵗʰ: Fall Semester Begins

August 26ᵗʰ-30ᵗʰ: "Getting your Year in Gear" window. *Students must complete this form by the 30ᵗʰ and turn into Work Scholars Office (Financial Aid).

August 30ᵗʰ: Students turn in Timesheets (for the Aug 18-Aug 31 pay period)

September 2ⁿᵈ: Labor Day- Campus Closed

September 3ʳᵈ: Approve Student Timesheets by Noon

September 13ᵗʰ: Students turn in Timesheets (for the Sep 1-14 pay period)

September 16ᵗʰ: Approve Student Timesheets by Noon

September 27ᵗʰ: Students turn in Timesheets (for the Sep 15-28 pay period)

September 30ᵗʰ: Approve Student Timesheets by Noon

September 30ᵗʰ-October 4ᵗʰ: Mid-Term Check-In Window *Students must complete this form by Oct 4ᵗʰ and turn into Work Scholars Office (Financial Aid)

October 11ᵗʰ: Students turn in Timesheets (for the Sep 29-Oct 12 pay period)

October 14ᵗʰ: Approve Student Timesheets by Noon

October 14ᵗʰ-18ᵗʰ: MID TERMS Week

October 25ᵗʰ: Students turn in Timesheets (for the Oct 13-26 pay period)

October 28ᵗʰ: Approve Student Timesheets by Noon

November 8ᵗʰ: Students turn in Timesheets (for the Oct 27-Nov 09 pay period)

November 11ᵗʰ: Approve Student Timesheets by Noon

November 22ⁿᵈ: Students turn in Timesheets (for the Nov 10-Nov 23 pay period)

November 25ᵗʰ: Approve Students Timesheets by Noon

November 25ᵗʰ-29ᵗʰ: Fall Break

December 2ⁿᵈ-6ᵗʰ: Performance Evaluation Window *Complete this form by Dec 6ᵗʰ and turn into the Work Scholars Office (Financial Aid)

December 6ᵗʰ: Students turn in Timesheets (for the Nov 24-Dec 7 pay period)

December 9ᵗʰ: Approve Student Timesheets by Noon

December 9ᵗʰ-12ᵗʰ: FINALS Week

December 12ᵗʰ: Final Day of Fall Semester

December 20th: Students turn in Timesheets (for the Dec 8-Dec 21 pay period)

December 23rd: Approve Student Timesheets by Noon