

Lewis-Clark State College Mentor Program Mentee Expectations Worksheet

Date: _____

Mentee Name: _____

Mentor Name: _____

Please use this worksheet to develop an understanding of what you expect to gain from your mentoring relationship. By clarifying your expectations, you will be able to communicate them more effectively to your mentor. Please feel free to add items that you find would be important.

The reasons I want a mentor are to:

- _____ Receive encouragement and support
- _____ Increase my knowledge about social, career and recreational activities on campus
- _____ Learn how to operate in a network of talented peers
- _____ Challenge myself to achieve new goals and explore alternatives
- _____ Gain knowledge of “dos” and “don’ts”
- _____ Increase my confidence when working with campus departments
- _____ Other _____

I hope that my mentor and I will have the opportunity to:

- _____ Tour my mentor’s workplace and/or explore various campus sites together
- _____ Attend campus events together to assist me in my integration to campus
- _____ Meet at least weekly
- _____ Have an active and reciprocal listening process
- _____ Meet with me if I need an “ear” as I learn a new job or change jobs on campus
- _____ Other _____

I hope that my mentor and I will discuss:

- _____ How to network on campus and in the community
- _____ Academic subjects or professional development training that will benefit my future career
- _____ The “go to” people on campus for things I need to know for my job
- _____ Ways to manage my workload
- _____ Ways we will be able to communicate, i.e., email, phone or only in person
- _____ My mentor’s work
- _____ Other _____

The things I feel are off limits in my mentoring relationship include:

- _____ Disclosing our conversations to others
- _____ Using non-public places for meetings
- _____ Sharing intimate aspects of our lives
- _____ Other _____

The following items I have checked are important for me to achieve in the four-weeks for this mentoring program:

- _____ Have a good understanding of departmental resources on campus related to my job
- _____ Feel comfortable that I have a core network of contacts to assist me in my job
- _____ Feel supported and confident by my mentor- during and after the mentorship is over
- _____ Other _____