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## HIGHER EDUCATION LEADERSHIP EXPERIENCE

### 2012 - present

#### Senior Vice President\*/Vice President for Student Affairs • Lewis-Clark State College

\*Senior Vice President appointment started in 2021.

In the role of Senior Vice President, I serve as immediate back-up to the president and lead other vice presidents, including the provost, in selected projects. I serve as the chief enrollment and student affairs officer for a campus serving approximately 3500 students.

The college is comprised of 8 instructional divisions, including nursing/health sciences and career-technical programs. The college's curriculum includes certificate programs, associate degrees, bachelor's degrees, and graduate certificates offered in person and online. The student body is comprised of a significant number of first-generation, Pell-eligible students and enjoys robust partnerships with regional Native American tribal governments, community colleges, myriad businesses, and government agencies.

Student Affairs consists of 73 staff divided among 14 administrative units. The Student Affairs annual operating budget is approximately \$8 million including auxiliary and federal grant funds.

#### Included in my portfolio:

Admissions/Enrollment Management -- Financial Aid -- Student Accounts -- Registrar/Records -- Student Union Building/Center for Student Leadership (includes Events/Conferences) -- Residence Life/Campus Housing -- Dining Services -- Student Counseling -- Student

## EDUCATION

Ph.D., University of Idaho, Education – Dissertation: “Predicting a Quantitative Major Using Secondary Transcript Data.” 2003

M.Ed., University of Idaho, Vocational Education. 1997

B.S., Lewis-Clark State College, mathematics. 1992

Idaho Secondary Teaching Endorsement, 1992 – present

Career Development Facilitator Certification, post-doc coursework, 2005 National Career Development Association

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## LEADERSHIP DEVELOPMENT

American Association of State Colleges and Universities (AASCU), Executive Leadership Academy, 2020-21.

Involvement/Campus Recreation – Student Employment and Career Center – Native American, Minority, and Veterans’ Services – International Programs/Study Away – Student Success Center (tutoring services and food pantry) – Talent Search (TRIO) – College Assistance Migrant Program

**Highlights:**

Led in the development of two micro-credentials (Leadership Development and Career Readiness) – developed and implemented a new “academic coaching” academic advising model – led the college’s COVID-19 response team – coordinated the successful application process for and participated in the implementation of a Second Chance Pell program permitting prisoners to access Pell monies to pursue college degrees while incarcerated – developed and implemented strategies, including an updated experiential learning program, to appeal to adult learners – successful collaborations to develop comprehensive institutional strategic plans, successful enrollment (recruitment and retention) plans, facility master plans, and legislative requests.

**2004 - 2012**

**Dean of Student Services • Lewis-Clark State College**

**2002 - 2004**

**Director of Recruitment and Retention • Lewis-Clark State College**

**1996 - 2002**

**Associate Director of Admissions/Veterans’ Services Coordinator • Lewis-Clark State College**

**1994 - 1996**

**Assistant Director of New Student Services • University of Idaho**

**1992 - 1994**

**Admission and Financial Aid Counselor • Lewis-Clark State College**

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**SELECTED GRANTS AND AWARDS**

AASCU Excellence and Innovation Award for Leadership and Diversity. 2021. (institutional award)

Blue Cross of Idaho, co-author of successful \$1 million grant to fund scholarships for students pursuing majors in health-related fields. 2021.

U.S. Department of Education, co-authored and edited successful renewal grant for \$1.6 million over five years to provide low income, first-generation middle and senior high schools with career and college planning services. 2021.

U.S. Department of Education, co-authored and edited successful renewal grant for \$2.2 million over 5 years to provide enrollment services to students from families engaged in migrant farm work. 2021.

J.A. and Kathryn Albertson Foundation, authored successful \$1 million grant to support recruitment and retention services to at-risk college students from rural communities. 2011.

## Highlights:

Development and implementation of successful recruitment and retention programs including First-Year Experience and new student orientation – leading in technology adoptions and enhancements to support institutional enrollment goals and data management – assisting in the preparation and presentation of key legislative requests – collaborating with various campus stakeholders to prepare successful grant submissions and implement new programs – delivering thousands of presentations to prospective students, current students, donors, and fellow educators to promote higher education.

## TEACHING AND CURRICULUM

Department Chair for Student Development Curriculum which includes course in leadership development, student orientation, freshman success strategies, and miscellaneous practica, directed studies, and internships.

### Adjunct Instructor for Teacher Education and Mathematics

Selected courses taught:

ED 214, Principles and Foundations of Education  
ED 345, Culturally Relevant Teaching  
ED 435, Teaching Diverse Learners  
ED 492, Issues in the Cyber Classroom  
Math 15, Arithmetic and Pre-algebra  
Math 25, Basic Algebra  
SD 100, Introduction to College Studies

### Affiliate Faculty/Graduate Committee Member (University of Idaho, Liberty University)

Doctoral dissertation committees:

### Dissertations

Heath-Simpson, D. F. (2011). The perfect pairing: The adult learner and the boutique winery in the start-up phase. Unpublished doctoral dissertation. University of Idaho.

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## SELECTED BOARDS AND COMMITTEES

Lewis-Clark State College  
Foundation, 1996 – 1999,  
2012 – present.

National Association of  
Student Personnel  
Administrators (NASPA),  
2003 – present. Scott  
Goodnight Award recipient,  
2009. Region V Advisory  
Council, 2010 – 2013.

Idaho Association of  
Collegiate Registrars and  
Admission Officers, 1992 –  
present. Association  
President, 1999-2000.

Northwest Commission on  
Colleges and Universities  
(NWCCU) review team  
member. Cascadia  
Community College (2012),  
Northwest Indian College  
(2014), Oregon Institute of  
Technology (2016).  
University of Nevada –  
Reno (2023)

Ober, J. (2018). Differences in high school student learning by instruction type and MBTI personality type. Unpublished doctoral dissertation. Liberty University.

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## ADDITIONAL EXPERIENCE AND INSTITUTIONAL COMMITTEE WORK

### **2001 – Consultant**

Commissioned by the President/Superintendent of Palo Verde College (Blythe, California) to assess student services function and make recommendations for opportunities to expand and improve enrollment.

### **1998 – Lobbyist**

Served as a registered lobbyist to the 1998 Idaho Legislature to monitor key legislation impacting Lewis-Clark State College including a successful funding request for a new gymnasium/classroom facility.

### **Selected Institutional and other Committees**

Idaho President’s Leadership Council (2022 – present),  
Accreditation Committee, Lewis-Clark State College (2009 - present),  
Nez Perce and Coeur d’Alene Tribe Liaison Committee (2005 – 2011, 2013 - present),  
Developmental Education Reform Committee, Idaho State Board of Education (2012-13),  
Residence Hall Feasibility Committee (2004 – 2005),  
Presidential Search Committee, Lewis-Clark State College (2000-2001, 2010-11),  
Strategic Planning Consultation Group, Lewis-Clark State College (2000 – 2001, 2012 - present),  
Marketing Committee, University of Idaho (1995 – 1996)

### SELECTED COMMUNITY SERVICE AND ENGAGEMENT

INNOVIA Foundation, Leadership Council (2020 – present)

Lewiston City Library Board of Trustees, (2016 – present)

Lewiston Independent Foundation for Education, (2016 – 2021)

Lewis-Clark Valley Literacy Council Board of Directors, (2013 – 2016)

Lewiston Kiwanis, (2007 – 2017)

Nez Perce County Accountability Board, (1997 - 2003)