

PSO Meeting Minutes

December 5, 2024

Meeting 4:00 p.m. – Meeting Room at Tomato Bros

Link to Teams Meeting – No Online Option for December

1. Call to order – 4:09 by Vikki Swift Raymond
2. Approval of minutes from October 23, 2024
Tiffany Pilon motioned to approve; Fawn Reed seconded; all in favor. Approved.
3. Committee Reports
 - a. LC Cares
 - b. Compensation Review Committee – The process is running behind but it is being organized and will start soon.
 - c. Functional Area Committee
 - d. PSO Mentors
 - e. PSO Employee of the Year
 - f. Professional Development
 - g. Professional Staff Hearing Board
 - h. PSO Donations
 - i. Bylaws Committee
4. Secretary / Treasurer Report
FY24/25 Beginning Fund Balance: \$3820.44
Revenue: \$406.21
Expenses: \$60
 - o Prize Winners: 60**Ending Fund Balance: \$4166.65**
5. Digital Communication Officer Report
6. Vice Chair Report
7. Chair Report
8. New Business
 - David Walker e-Bike Purchase (short \$500) – David does not have a mode of transportation, which is vital to his independence. Has had a huge showing of support from the community. Voted for a \$300 commitment. Jack DeWenter motioned to approve. Beth Matuska seconded. All approved.
 - LC Cares – Request of \$300. There are four families this year that LC Cares will be providing Christmas support for. Glory Deniston motioned to approve. Calahan McAlister seconded. All approved.



2024-2025 Officers:
Chair: Vikki Swift-Raymond
Vice-Chair: Doug Cruthirds
Recording Secretary/Treasurer: Sara Patterson
Digital Communications: Tiffany Pilon

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- WFT Training – Watch for Excel courses. Employees can attend for free (if space available).
 - Calahan McAlister – Controllers office will not have check runs the 23rd through the 1st. There will be no travel during this time.

9. Old Business

10. Drawings - None

11. Adjourn - 4:25 p.m.

- Next Meeting will be February 4 – Time and location TBA