

# eBytes

Your Newsletter from eLearning Services

## Upcoming Workshops from eLearning

With all the new changes that took place over the summer, eLearning Services will be hosting virtual workshops and an in-person lab day in September for staff and faculty to attend.

Mark your calendars and we hope to see you there to show you new fun things and answer all your questions!

### GetMarked Online Workshop:

Sept. 12 at 10:30 AM to 11:30 AM  
 Sept. 12 at 1:30 PM to 2:30 PM  
 Sept. 16 at 10:30 AM to 11:30 AM  
 Sept. 16 at 1:30 PM to 2:30 PM

### Panopto Online Workshop:

Sept. 11 at 10:30 AM to 11:30 AM  
 Sept. 11 at 1:30 PM to 2:30 PM  
 Sept 17 at 10:30 AM to 11:30 AM  
 Sept 17 at 1:30 PM to 2:30 PM

### In-Person Open Lab Workshop

Sept 13 at 9 AM to 11 AM in MLH 240

For staff and faculty that would like eLearning services staff to help them navigate and troubleshoot concerns with GetMarked or Panopto, please come to our Open Lab Workshop.

### Online Workshop Links:

To access the virtual online meeting, go to the the Join Teams Meeting URL below and enter the code to join: <https://www.microsoft.com/en-us/microsoft-teams/join-a-meeting>

### Codes for Online Workshop:

See next page in the blue column.

## Syncing Microsoft Teams in Canvas

As LC State moved from a Google to Microsoft school, staff and faculty are now migrating from using Zoom of Microsoft Teams. Within Canvas, there is an integration for Microsoft Teams that can be found in the left-hand course menu bar in all your courses. If you do not see it in your course, go to 'Settings' within the course, click on the 'Navigation' tab, and enable the 'Microsoft Teams meetings' bar by clicking the three dots to enable or clicking and dragging the bar to the top list. Once active, you will need to sync your Microsoft Teams with Canvas to enable the 'Add entire class' button.

### To Sync Microsoft Teams with Canvas

1. Go into the course you want to complete the syncing process with and click on the 'Settings' tab in the left-hand course menu bar.
2. Click on the 'Integrations' tab located at the top.
3. Within 'Integrations' tab, turn the toggle button for Microsoft Sync on to show green with a green checkmark.
4. Then click the drop-down menu for the Microsoft Sync heading and click the button 'Sync Now'. This will allow your Microsoft Teams Integration and Canvas to talk to each other.
5. Give that syncing a minute to process. Then you can go into you 'Microsoft Teams meetings' tab to create or adjust a meeting and that 'Add entire class' button should be purple and active for you to added everyone in the course to the meeting.

## Virtual Workshop Codes

### September 11th Panopto Code

Meeting ID: 230 475 758 190

Passcode: uJ3NjN

### September 12th GetMarked Code

Meeting ID: 251 518 539 689

Passcode: i4Be9S

### September 16th GetMarked Code

Meeting ID: 267 376 142 291

Passcode: H9pgf7

### September 17th Panopto Code

Meeting ID: 263 686 908 318

Passcode: epnHBv

## Discussion Post Replies

Fall 2024

Topic Title

Home

Syllabus

Announcements

Modules

Discussions

Grades

Badges

Panopto Video

Microsoft Teams meetings

Microsoft OneDrive

Assignments

People

Collaborations

Outcomes

Pages

Files

Quizzes

Rubrics

Settings

12pt Paragraph B I U A T<sup>2</sup> |

1

Topic Title

LVL 7 Q1: Discussion - Big 5 and Campus Engagement

Edit View Insert Format Tools Table

This is a 2 part-er, this week. Respond to the prompt:

1. With a lot of you being away from the main campus, it is hard to have Engagem
2. What were your Big 5 personality traits? Do you think it describes you accurate

Post a picture that represents your personality, or how you stayed engaged in LC.

p ▶ strong

Attach

Options

Anonymous Discussion

- Off: student names and profile pictures will be visible to other members of this c
- Partial: students can choose to reveal their name and profile picture
- Full: student names and profile pictures will be hidden

2

Disallow threaded replies

- Participants must respond to the topic before viewing other replies
- Enable podcast feed

Due to recent updates, Canvas Discussion posts have gone through some minor changes that staff and faculty should be aware of. When you import content over from a previous course or build out new discussions, there is now a button that is sometimes enabled called 'Disallow threaded replies.' With this setting sometimes being checked, students will not be able to reply to their peers' discussion posts. If you notice your students are unable to interact with one another through discussion posts, go into the edit settings for the discussion post you would like to change, scroll down to the heading title 'Options,' check and see if the button titled 'Disallow threaded replies' is checked, if it is uncheck it, and then save the changes you've made to the discussion. Student will now have to ability to comment to one another's posts.

## How to Panopto in Canvas

During the summer, eLearning Services was able to purchase new video recording and editing software that lives in Canvas as an integration. It is an amazing tool that makes capturing video, captioning, and embedding videos within a Canvas page easier for staff and faculty.

To get started on using Panopto, please view the Quick Start Guide to help you get started using this fun new tool! [Panopto Quick Start](#)

