

# LC WORK SCHOLARS POSITION DESCRIPTION

Work Scholar Job Title: Student Nurse/Pre-Med

Worksite Name: Snake River Community Clinic

Supervisor Name: Heidi Burford-Bell Supervisor Email: heidi@srccfreeclinic.org

## ***Employment Levels***

<b><i>Entry Level</i></b>	<b><i>Intermediate Level</i></b>	<b><i>Skilled Level</i></b>
Characterized by highly structured tasks or outcomes, relatively low level or number of skills required, typically repetitive or routine tasks and requiring direct supervision of worker results	Involves less direct supervision than entry level, more work variety, and requires some independent exercise of judgment along with an increasing knowledge of the job.	Work is typically skilled, requires little direct supervision, requires independent judgment on procedures, has variety, includes training others, and the expectation of contributions toward improvement of the way work is carried out.

In what employment level does this position fall (underline one)?

Entry Level       Intermediate Level       Skilled Level

Describe the duties of this position.

Support senior nursing staff with patient vitals, intake, and history. Support volunteer health care provider staff with any duties for which Student Nurse/Pre-Med is competent. Support clinic patient education/administration staff with developing patient education (presentations, brochures, etc.). Pre-Med students will learn to scribe and assist with coordination of medical students and activities.

List the learning opportunities for this position.

- General and specific nursing tasks, including patient history, vitals (BP, weight, etc.), and triage.
- Clerical duties, including patient charting, chart filing, patient intake forms, EHR.
- Various Training:
  - Scribe training
  - Harm Reduction
  - Suicide Prevention
  - BLS-Provider
  - Non-Profit operations
  - HIPAA
  - Risk Management

What qualifications and skills are needed for this position?

- High school diploma
- CNA certificate or equivalent skill level with regards to taking vital signs
- CPR/BLS
- General CNA skills (BP, etc.)
- Basic written and verbal communication

- Time-management
- Team support

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