b. Submit member access request
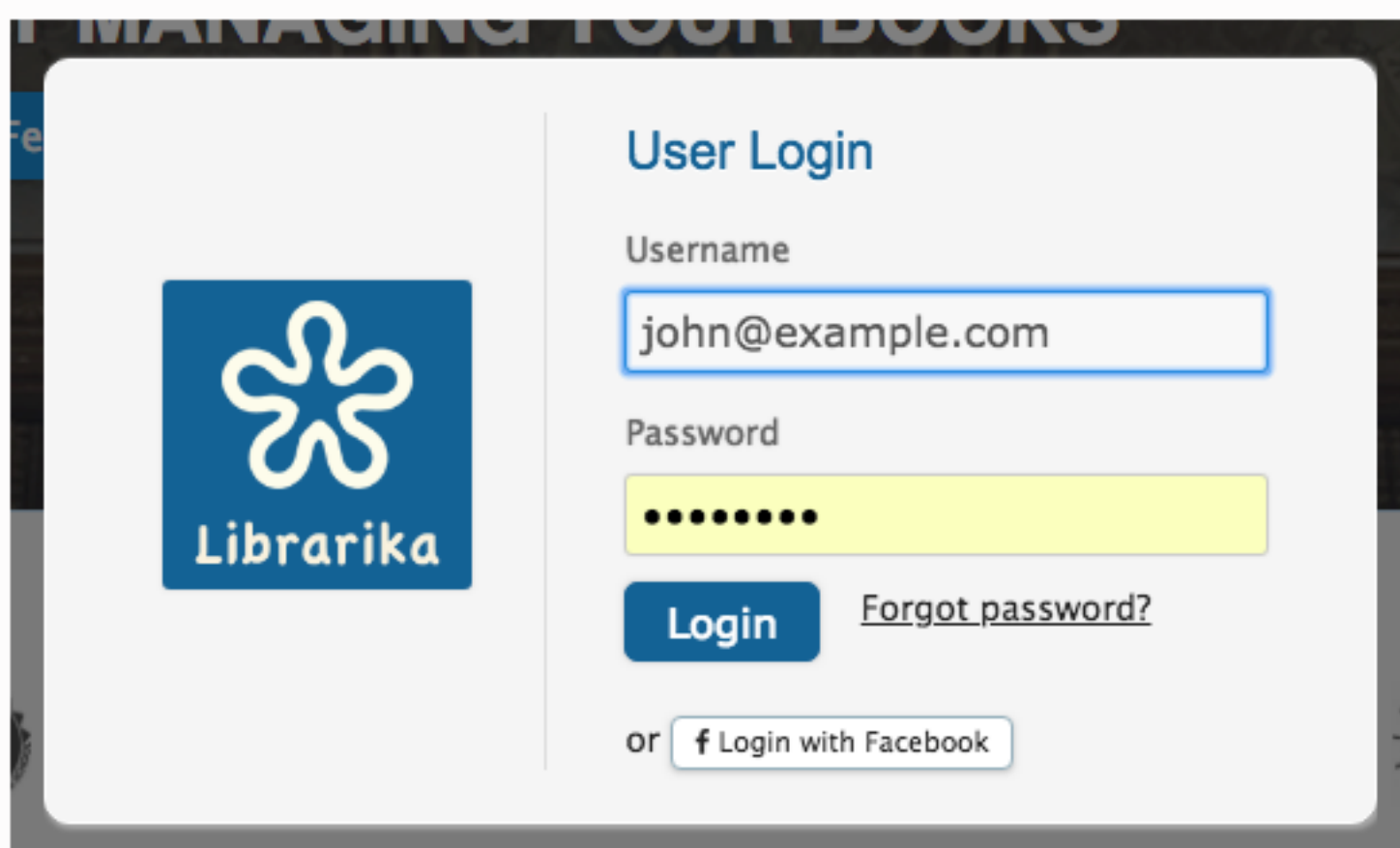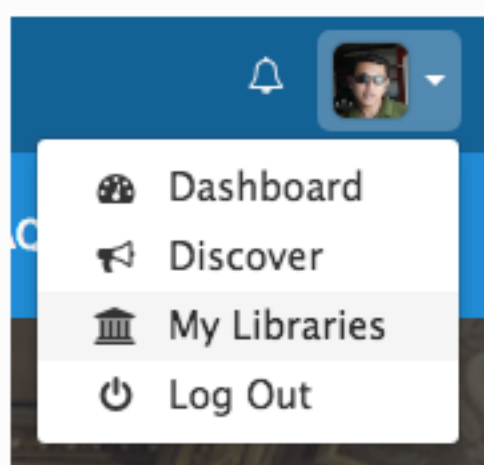
You can proactively join a library by submitting the member access request from our **Librarika.com** global site.
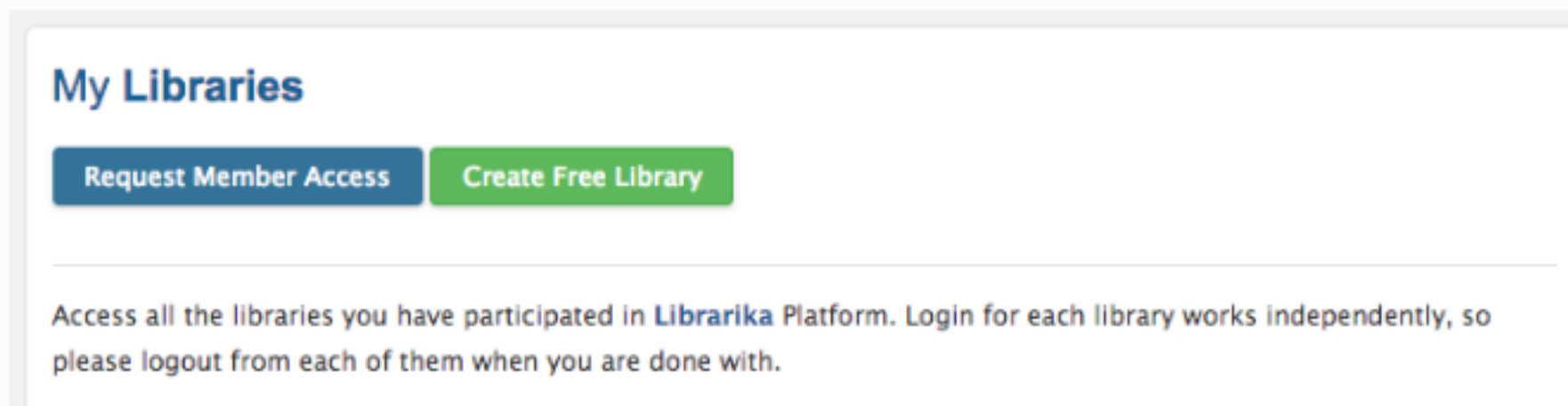
- Please go to Librarika.com
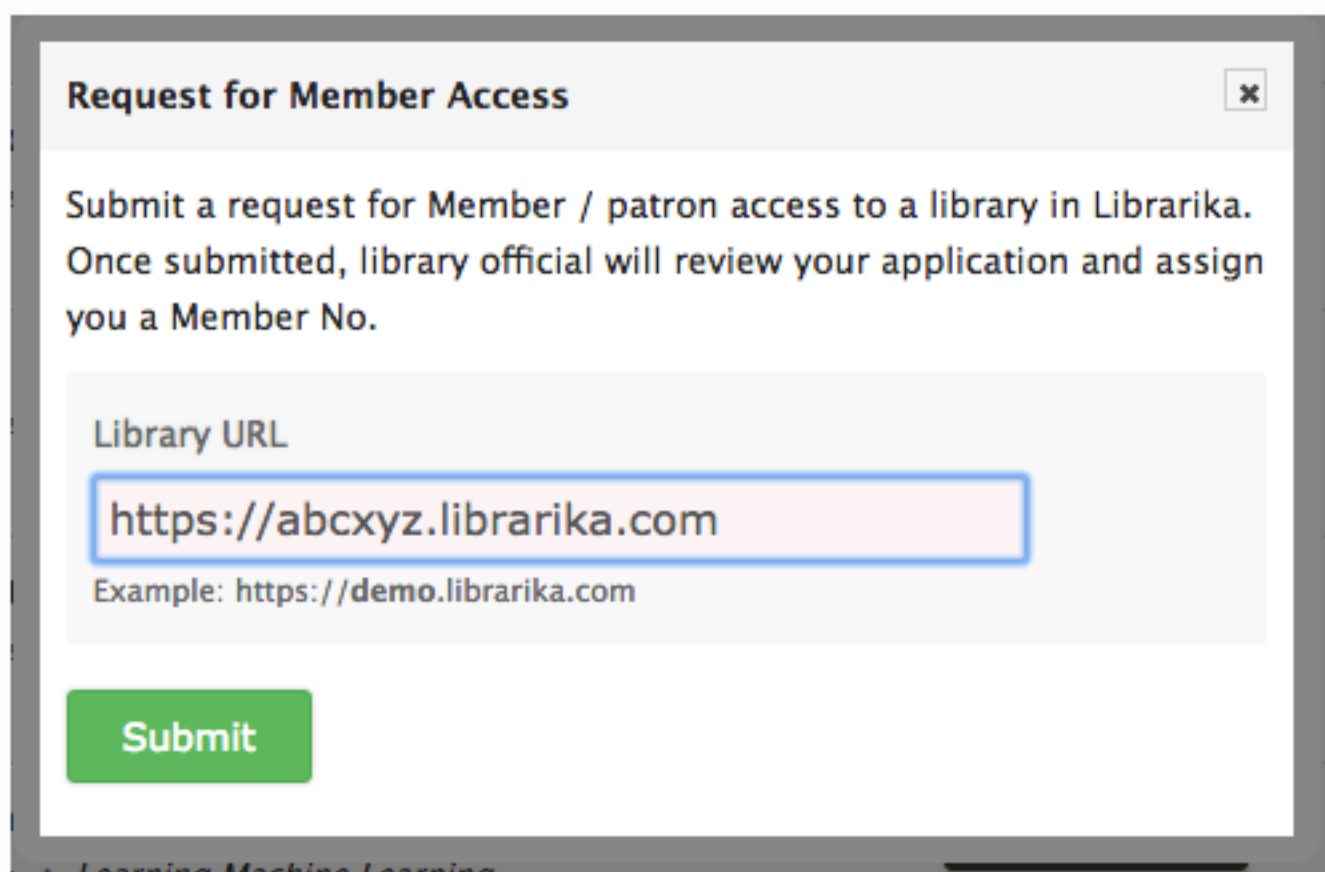- Log into your Librarika account with your login id and password.

- Once logged in, click on My Libraries menu from the top right corner of your browser screen as shown below.

- Click on Request Member Access button as shown below.

- In the request for member access form, please enter the exact URL of the target library you want to join.

- Click on the Submit button and your request will be submitted.
- You will then receive a confirmation message on the screen regarding your submission.
- Once submitted, depending on the library prolicy, a library offical will review your request and assign you a library "**Member No**" for future access.
- If accepted, you can then log into that specific library and access the member only area.