

# Monday Message

Oct. 7, 2024



Dear all,

This week is our SUB/CSL grand reopening timed to coincide with Homecoming. The week is packed with options and opportunities for campus community connection and fun! From campus decorating and office/door competitions, to our kickoff pep rally and shopping cart races, to yard games, Warrior Wednesday, and Warriors Got Talent, to the Career Fair, bingo and football, faculty/staff dodgeball, FanFest and our homecoming volleyball match, capped off with a Saturday hike with your profs opportunity. There is something for everybody. Click in to [www.lcsc.edu/homecoming](http://www.lcsc.edu/homecoming) for a day-by-day itinerary of events and activities.

## HOME**LC**OMING

Faculty and staff: In honor of our SUB/CSL grand reopening, wear your homecoming t-shirt on Friday and receive a free drink at Jitterz between 8 a.m.-1 p.m. (before the dodgeball game), compliments of the President's Office. Go Warriors!

Cynthia Pemberton, Ed.D.  
President

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## Announcements

- **Cybersecurity Awareness Month:** As we celebrate Cybersecurity Awareness Month this October, it's crucial to shine a light on one of the most talked-about technologies today – generative AI. From generating text and images to creating deepfakes, generative AI has endless possibilities. However, with these possibilities come new security challenges, and it's important to understand both the potential and the risks.
  - Using AI systems like ChatGPT and Copilot can pose privacy concerns due to the data entered into the user prompts. When we interact with these tools by asking questions or requesting tasks, we might unintentionally provide sensitive information that becomes accessible to others by placing it in the public domain. For example, a lawyer might request the review of a draft divorce agreement, or a developer may seek feedback on a piece of code. Both the agreement, the code, and any generated content could potentially be stored in the AI's database. This information may then be used to further train the tool, potentially appearing in responses to future prompts from other users.
  - Sharing sensitive data with AI models carries the potential for negative consequences. Any private or privileged information you use as part of your official role and duties at LC State should not be used with a generative AI tool with no established legal agreement with LC State assuring data confidentiality. If you find yourself in need of AI tools for private information as part of your official role at LC State, consider discussing this with your supervisor so they can coordinate with other like-kind units to utilize AI tools collectively and securely.

- **PDT Payoff:** Starting Sept. 1 and ending Dec. 6, join the ultimate journey! Register for Professional Development Training (PDT) or Wellness events to earn points through our special system. Each session and event is an opportunity to climb the leaderboard as each opportunity will be weighted based on function. The top 10 scorers will be entered for a chance to win an exclusive prize at this year's Winter Revels! Get ready to be part of something thrilling, brought to you in partnership by the Offices of the President and Human Resources. Hop on to [HR's PDT/Wellness Website](#), embrace the challenge by registering for different PDT and Wellness Initiatives, and let the games begin!
- **RRF Award Summary (Reminder):** The FY25 Resource Request Form (RRF) award summary is now posted on the Program Assessment, Plan, & RRF Teams site: [Summary of FY25 Resource Allocation Decisions](#). Ongoing RRF awards are already in Colleague in the FY25 operating budgets. For areas that have one-time funding awards, please contact the Budget Office.
- **RRF Process this Year:** As LC State kicks off the FY26 budget cycle, here is important information and guidelines for the **Resource Request Form (RRF) process**. This annual review enables each division/department to assess its budget within the context of this year's constraints and to identify both potential challenges and opportunities for one-time funding requests. All divisions/departments complete this process and submit their RRF to their next-level supervisor. If you're unfamiliar with the process, please reach out to your supervisor for further details.
  - **Key Highlights:**
    - **Budget Planning:** Departments must submit plans for a 0% or flat budget, focusing on how current resources will be reprioritized to accommodate contractual or operational needs.
    - **One-Time Requests:** There may be limited opportunities for one-time funding requests aligned with the Presidential Priorities of Value Proposition, Recruit and Retain, and Work Better Not Harder. Requests should include measurable outcomes, such as anticipated enrollment growth or self-sustainability within two years.
    - **"Shark Tank" Presentation Opportunity:** We are excited to bring back "Shark Tank," where you can present bold, innovative ideas for one-time funding aimed at boosting recruitment and retention. This is your chance to showcase game-changing proposals!
    - **Technology & Physical Plant Requests:** Technology needs must align with the Presidential Priorities and be reviewed by IT and Physical Plant (PP)-related requests must be reviewed by PP prior to submittal.
    - **New This Year:** Two additional areas for certain divisions/departments – Administrative Fees and Auxiliary Services Annual Revenue Contribution – have been integrated into the RRF process for a single annual review. Please review the new forms and consult with your supervisor to determine if they apply to your area.
  - **Important Deadline & Information:**
    - RRFs must be submitted to your supervisor by **Dec. 2, 2024**.
    - The RRF form, full timeline and details, and last year's submittals and awards are available in the UAR/RRF (Program Assess, Plan, RRF) Teams Site under the [FILES](#) tab.
    - Functional Area Committees (FACs) chaired by the area vice presidents or designee(s) will review Resource Request Forms (RRF) between January-February to discuss and prioritize items. Emergent priorities will be presented to the President's Executive Cabinet between February-March.
    - More information to come next week for the Unit Assessment process.
- **Transition to Fidelity:** Your Optional Retirement Plan (TIAA-CREF and Corebridge) will transition to Fidelity Investments on Dec. 2, 2024. Fidelity representatives will be on campus to

provide details about the transition and answer questions during several group meetings. They are also in the process of scheduling virtual sessions and one-on-one appointments, so stay tuned for more information! In the coming weeks, all affected employees will receive a transition guide by mail at their home address. For ongoing updates, visit <https://www.myfidelitysite.com/isboe/idaho-state-board-of-education/4831>. Feel free to attend the session(s) below that work with your schedule. You do not need to RSVP for any of the sessions.

- Oct. 23, 9-10 a.m., Sac Hall, Room 208
  - Oct. 23, 12-1 p.m., Sac Hall, Room 115
  - Oct. 23, 3-4 p.m., Sac Hall, Room 115
  - Oct. 24, 11 a.m.-12 p.m., Sac Hall, Room 115
  - Oct. 24, 3-4 p.m., Sac Hall, Room 208
  - Oct. 30, 2-3 p.m., STC, Room 302
  - Oct. 30, 3-4 p.m., STC, Room 302
  - Oct. 31, 2:30-3:30 p.m., ADM, Room 203
  - Nov. 8, 10-11 a.m., CDA, Room TBD
- **WCC Parking:** Parking in the Williams Conference Center parking lot will be closed starting Tuesday evening, Oct. 15, through Thursday afternoon, Oct. 17, for the Idaho State Board of Education meeting.
  - **Welcome, Florence!** The President's Office is pleased to welcome Ms. Florence Lince as administrative coordinator/specialist. Ms. Lince will support both the Office of the President and direct report units (e.g., Institutional Research & Effectiveness/Grants & Contracts, Communications & Marketing – both areas have been functioning without any administrative support). Florence comes to us from her position as executive assistant to the executive director of the Office of the State Board of Education (OSBE)/Idaho State Board of Education (SBOE). Beyond this most recent work, Florence brings a broad range of highly relevant experiences (e.g., from serving as secretary to the Idaho Legislature Senate Education Committee, to financial services administration, to registrar and records, business and industry operations, and community college office management). We are delighted to welcome her to the team and look forward to the expanded operational capacity and good work we will accomplish together.

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## Events

Keep up on events and activities through the [Campus Calendar](#).

- **Oct. 7-11 – Homecoming** – LC State is officially entering its Homecoming Era, with Homecoming scheduled on Oct. 7-11. Register your office to be crowned the [Office Decorating Champion](#). For a full listing of homecoming events and activities, check out the [schedule](#).
  - **Oct. 8 – Faculty/Staff Alumni Lunch** – From noon-1 p.m. at the Williams Conference Center, the Alumni Association invites all LC State faculty/staff alumni to enjoy a lunch, connect with fellow alumni colleagues, and have the chance to win LC State swag! Registration is required to receive giveaway items and guarantee your spot. If you didn't receive this invitation and are an LC State alumnus, [RSVP here](#).
  - **Oct. 11 – Faculty/Staff vs. Students Dodgeball** – Calling all LC State employees! Faculty and staff will need to bring their Warrior spirit to take back the trophy from the students. Please take a moment to [sign up](#) to play and/or cheer. The match is scheduled for Friday, Oct. 11, at 1:15 p.m. in the Activity Center West Auxiliary Gym.
- **Oct. 7-11 – SUB/CSL Grand Re-opening Celebration Week** – Join us this week to celebrate and see the new and improved Student Union Building/Center for Student Leadership (SUB/CSL). With a fully remodeled space from the ground up in much of the building, there is plenty to celebrate. This week will include specialty dishes/treats/Jitterz drinks, games, prizes, in-store discounts, and a guest chefs just to name a few of the fun activities in and around the lower

level of the SUB/CSL. Note: After the flood in January 2024, the SUB/CSL underwent an extensive remodel throughout the building including new floors, furniture, wall treatments, lighting, and a new frontend serving area in Marketplace dining.

- Monday, Oct. 7
    - 2-4 p.m. – Lemonade Out of Lemons (Sodexo offering free lemonade to visitors)
    - WarriorWear – 20% in-store discount (faculty/staff get additional 10% discount)
  - Tuesday, Oct. 8
    - 12:15 p.m. – Grand Re-opening Welcome by President Pemberton
    - 12-1 p.m. – Lemonade Out of Lemons (Sodexo offering free lemonade to visitors)
    - 2-4 p.m. – Cookie O'Clock (Sodexo offering free cookies to visitors)
    - 5 p.m. – Homecoming Pep Rally, Cart Races, Yard Games, and Outdoor Dinner
    - WarriorWear – 20% in-store discount (faculty/staff get additional 10% discount)
  - Wednesday, Oct. 9
    - 11 a.m.-1 p.m. – Warrior Wednesday
    - 11 a.m.-1:30 p.m. – Guest Chef with Katie Palmer and Shann Mack
    - 2-4 p.m. – Lemonade Out of Lemons (Sodexo offering free lemonade to visitors)
    - WarriorWear – 20% in-store discount (faculty/staff get additional 10% discount)
  - Thursday, Oct. 10
    - 2-4 p.m. – Cookie O'Clock (Sodexo offering free cookies to visitors)
    - 5:15-8 p.m. – Bingo & Football (Seahawks vs. 49ers on SUB/CSL big screen)
    - WarriorWear – 20% in-store discount (faculty/staff get additional 10% discount)
  - Friday, Oct. 11
    - 2-4 p.m. Lemonade Out of Lemons (Sodexo offering free lemonade to visitors)
    - 4-5:30 p.m. – Warrior FanFest
    - WarriorWear – 20% in-store discount (faculty/staff get additional 10% discount)
  - **Oct. 10 – LC State Fall Career Fair** – The Fall Career Fair will be held from 10 a.m.-2 p.m. in the P1FCU Activity Center. Students are encouraged to dress professionally (visit the free career closet in SUB 202) and take advantage of this great opportunity to explore job and internship possibilities.
  - **Oct. 11-12 – Home Athletic Events** – The LC State volleyball team will host Evergreen State College on Friday at 6 p.m. and Northwest University on Saturday at 4 p.m. at the P1FCU Activity Center.
  - **Oct. 12 – Hike with Your Profs** – Explore the great outdoors with Outdoor Adventures and your professors on Saturday, Oct. 12, from 9 a.m.-2 p.m. Join for a half-day hike at Field Springs State Park and enjoy a 2.5 mile loop with moderate to easy terrain and breathtaking scenic views. Transportation provided. [Register here.](#)
  - **Oct. 22 – Tuesday at Two** – This fall semester President Pemberton will host Tuesday at Two meetings, informal gatherings that are open to all, at various locations on campus on the following upcoming Tuesdays: Oct. 22 (SPH 109), Nov. 12 (MLH 140), and Dec. 10 (RCH 202)
  - **Oct. 30 – Annual Pumpkin Carving/Decorating Contest** – The Fifth Annual Pumpkin Carving/Decorating Contest will be held Wednesday, Oct. 30. Pumpkins will be on display in the SUB/CSL through the afternoon of Oct. 31. Limit of three pumpkins per office, but you must register EACH pumpkin. Sign-ups accepted now through noon on Oct. 29. Offices can [review contest guidelines and sign up](#) for the competition online.
  - **Oct. 31 – Employee Benefit & Resource Fair** – This event – with refreshments, flu shots, giveaways, chair massages, and a costume contest – will be held from 11:30 a.m.-1:30 p.m. in the Williams Conference Center. Add it to your calendar!
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## News & Features

Stay current on LC State news at [www.lcsc.edu/news](http://www.lcsc.edu/news)

- [LC State to hold Indigenous Peoples' Day events](#)
- [Warrior FanFest is Oct. 11 at LC State](#)

- [Men's Cross Country Cracks Top 10, Women Stay in Top 15 of NAIA Ratings](#)
  - [Herrera Earns Third Win of the Weekend to Close Series with Alberta](#)
  - [Forgach Aguilar Tallies 32 Kills in Five-Set Win Over Rival Yotes](#)
  - [No. 15 Warrior Women Excel at Willamette](#)
  - [LC State continues climb in U.S. News & World Report rankings](#)
  - [LC State named Hidden Gem by College Raptor once again](#)
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**Song for the Week:** ["You Belong With Me"](#) by Taylor Swift

